

## INVERCLYDE INTEGRATION JOINT BOARD – 28 JANUARY 2020

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### Inverclyde Integration Joint Board

Tuesday 28 January 2020 at 2pm

**Present:** Councillors J Clocherty, L Quinn, L Rebecchi and E Robertson, Mr S Carr, Dr D Lyons, Mr A Cowan and Ms D McErlean, Dr H MacDonald, Dr D McCormick, Dr C Jones, Ms L Long, Ms S McAlees, Ms L Aird, Ms G Eardley, Ms D McCrone, Ms C Elliott, Ms C Boyd and Mr S McLachlan.

**Chair:** Councillor Clocherty presided.

**In attendance:** Head of Health & Community Care, Head of Mental Health, Addictions & Homelessness, Ms A Mailey (for Head of Strategy & Support Services), Ms D Maloney, Service Manager, Innovation & Independent Living, Ms E Cummings, Service Manager, Primary Care & Public Health and Inequalities, Ms V Pollock (for Head of Legal & Property Services) and Ms S Lang (Legal & Property Services).

### 1 **IJB Audit Committee - Feedback**

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Prior to the commencement of the scheduled business, Alan Cowan, Chair of the IJB Audit Committee provided a brief feedback on the main issues discussed at the IJB Audit Committee earlier in the day. These were:

#### Internal Audit Progress Report

The overall control environment was satisfactory with two issues of significance:

- (a) Delivery of the IJB directions policy, with the expected date still to be advised pending receipt of Scottish Government guidance; and
- (b) Integration Scheme governance, with one amber issue identified in relation to hosted services.

#### IJB Strategic Risk Register

The following issues were reported:

- (a) The Risk Register had last been reviewed by HSCP senior management in December 2019;
- (b) The highest scoring risks were financial sustainability and workforce sustainability, both with scores of 12 and the mitigating actions were noted;
- (c) The HSCP Operational Risk Register had a high/red risk in respect of the Mental Health Medical Workforce and officers had been asked to reflect this potential strategic risk within the IJB Strategic Risk Register;
- (d) The Committee had agreed a tolerance level of 9 and above for mid-year reporting of risks within the Register; and
- (e) Agreement had been given for a half day development session for the IJB Audit Committee at the end of April/May with all members of the IJB being invited to attend.

#### External Audit – Proposed Audit Fee 2019/20

The Committee had delegated authority to the Chief Officer to accept the final fee proposal on its behalf.

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### Enabling Digital Government – Audit Scotland

The Committee had noted the Audit Scotland report 'Enabling Digital Government' and Inverclyde HSCP's proposed response to it.

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| <b>2</b> | <b>Apologies, Substitutions and Declarations of Interest</b>   | <b>2</b> |
|          | No apologies for absence or declarations of interest were intimated.   |          |
| <b>3</b> | <b>Chief Social Work Officer Annual Report 2018/19</b>   | <b>3</b> |
|          | There was submitted a report by the Chief Social Work Officer for Inverclyde Council on the content of the Inverclyde Chief Social Work Officer (CSWO) report for 2018/19 which was appended to the report.<br>The Board heard a presentation by Sharon McAlees, Chief Social Work Officer, who answered a number of questions from members.<br><b>Decided:</b> that the content of the Inverclyde Chief Social Work Officer (CSWO) report for 2018/19 be noted.   |          |
| <b>4</b> | <b>Transformational Change Programme - Sexual Health Services Implementation Plan (Update)</b>   | <b>4</b> |
|          | There was submitted a report by the Head of Adult Services (Sexual Health, Prison and Police Custody Health Care) on the service changes and implications for Inverclyde of the Transformational Change Programme for Sexual Health Services.<br>Rhoda MacLeod, Head of Adult Health Services, and Jennifer Schofield, Service Manager, Sandyford were present and Ms MacLeod spoke in relation to the proposals for the new service model contained in the report and then answered a number of questions from members.<br>(Dr Lyons left the meeting during consideration of this item of business).<br><b>Decided:</b> that the proposed timescale for implementation of the service changes contained in the report as part of the new service model be noted.<br><br>Dr Lyons returned to the meeting at this juncture. |          |
| <b>5</b> | <b>Minute of Meeting of Inverclyde Integration Joint Board of 4 November 2019</b>  | <b>5</b> |
|          | There was submitted the minute of the Inverclyde Integration Joint Board of 4 November 2019.<br><b>Decided:</b> that the minute be agreed.   |          |
| <b>6</b> | <b>Rolling Action List</b>   | <b>6</b> |
|          | There was submitted a rolling action list of items arising from previous decisions of the Integration Joint Board.<br><b>Decided:</b> that the rolling action list be noted.   |          |
| <b>7</b> | <b>Financial Monitoring Report 2018/19 – Period to 31 October 2019, Period 7</b>   | <b>7</b> |
|          | There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the Revenue and Capital Budgets, other Income Streams and Earmarked Reserves position for the current year as at Period 7 to 31   |          |

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October 2019.

The HSCP Chief Financial Officer provided the Board with a verbal update in relation to the Period 9 information available to date as follows:

### Health

- Pressures remained around Mental Health inpatients and there was continued uncertainty around prescribing.
- There were delays in filling vacancies across a number of services and some slippage in the commissioning of new external services had led to a projected £1.5m underspend for 2019/20.
- £423,000 of this £1.5m underspend related to Scottish Government funded projects (Action 15, ADP and PCIP) and would require to be carried forward in specific Earmarked Reserves at the year-end.
- The remaining £1.1m related to a number of services

### Proposed Allocation of Anticipated Health Underspend

The proposed allocation of the anticipated Health underspend was as follows:

- Retain the £423,000 relating to Scottish Government projects in the specific Earmarked Reserves.
- Fund the additional Mental Health 2019/20 pressures, outlined in the Mental Health Services Inverclyde report to be considered later in the agenda, from the underspend rather than from the Mental Health Transformation Fund. It was estimated that this would be around £100,000 - £200,000 depending on how quickly recruitment to posts could take place.
- Allocate £300,000 to the Mental Health Transformation Fund to support this ongoing initiative and also ensure the availability of the funding for a five year Mental Health Action Plan activity.
- Allocate £300,000 to a Prescribing Reserve to provide a smoothing reserve for prescribing for future years, with any final underspend in prescribing in 2019/20 being added to this reserve.
- Allocate £200,000 to the contribution to the Partner Capital Projects Reserve to cover any additional one-off costs for the new Health Centre.
- Allocate the balance of approximately £100,000 - £200,000 to the Transformation Fund.

### Social Care – Period 9

While the Period 9 Social Care report was still being finalised, high level summary information indicated an anticipated reduction in spend from Period 7.

### 2019/20 Annual Financial Statement

The Period 9 figures indicated that the projected net use of reserves would reduce to around £0.717m for 2019/20.

Ms Aird confirmed that the above information would be incorporated into the Financial Monitoring Report to be submitted to the next meeting of the Board.

#### **Decided:**

- (1) that the current Period 9 forecast position for 2019/20 and the Period 7 detailed report contained in Appendices 1 to 3 be noted;

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- (2) that approval be given to the proposed budget realignments and virement as set out in Appendix 4 and that officers be authorised to issue revised directions to the Council and/or Health Board, as required, on the basis of the revised figures set out in Appendix 5;
- (3) that approval be given to the planned use of the Transformation Fund set out in Appendix 6;
- (4) that the planned use of the Integrated Care Fund and Delayed Discharge monies set out in Appendix 7 be noted;
- (5) that the current Capital position set out in Appendix 8 be noted;
- (6) that the current Earmarked and Unearmarked Reserves position set out in Appendix 9 be noted; and
- (7) that the Board be advised of any provision within the Integration Scheme in relation to the use of underspends.

### 8 Criminal Justice Social Work Inspection

8

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership informing the Board of the very positive outcome of the recent inspection of Criminal Justice Social Work which indicated a high-performing service.

**Decided:**

- (1) that the content of the report, including the requirement to develop an improvement action plan, be noted;
- (2) that a further update on the improvement action plan be submitted to the Board; and
- (3) that the Board's congratulations be extended to all those involved in the service provision.

### 9 Locality Planning – Progress Report

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There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the progress made in the establishment and development of the HSCP Locality Planning Groups (LPGs) in line with legislation and Scottish Government statutory guidance and which aligned with and supported Inverclyde Alliance's requirements for locality planning with a focus on inequalities. (Dr McCormick left the meeting during consideration of this item of business).

**Decided:**

- (1) that the ongoing work to establish and develop the six Locality Planning Groups (LPGs) be noted;
- (2) that approval be given to the allocation of £60,000 to support locality workers in supporting training and the administration of localities;
- (3) that approval be given to the non-recurring allocation of £9,000 to support LPGs and their respective Communications and Engagement Groups for their first year, after which this be reviewed and further recommendations made; and
- (4) that the joint plans commissioned by the Alliance Board and the IJB be noted and that approval be given to the direction of travel as set out in the report.

### 10 Standard Operating Procedure on Reporting Progress in Implementing the Commitments of the Strategic Plan

10

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the standard operating procedure on reporting

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progress in implementing the commitments of the Strategic Plan.

**Decided:** that approval be given to the standard operating procedure on reporting progress in implementing the commitments of the Strategic Plan as detailed in the report and appendix.

Mr Cowan left the meeting at this juncture.

### 11 **Inverclyde Rights of the Child Award (IROC Award) and Children’s Rights Duty to Report 2020** 11

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising of the launch and roll-out of the co-designed Inverclyde Rights of the Child Award and plans for the 2020 duty to report on the embedding and progression of children’s rights under the Children and Young People (Scotland) Act 2014.

(Dr McCormick and Mr Cowan returned to the meeting and Ms Boyd left the meeting during consideration of this item of business).

**Decided:**

- (1) that that it be agreed to note and approve the plan to implement an Inverclyde Rights of the Child Award in line with Big Action 6 of the HSCP Strategic Plan; and
- (2) that the Integration Joint Board seek accreditation in relation to the award.

### 12 **Living Well** 12

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising the Board of the emergent thinking around maximising service user/patient independence in Inverclyde, with a particular focus on helping citizens in Inverclyde to live well for longer.

(Ms Boyd returned to the meeting and Councillor Quinn left the meeting during consideration of this item of business).

**Decided:**

- (1) that it be agreed to give further consideration to the emergent model which supported maximum levels for self-management and independence;
- (2) that it be noted that a report would be submitted to the March meeting of the Board setting out proposals to progress the model following engagement with the South Clyde HSCPs, including the potential resources required, with a view to working together to progress the aspirations as set out in the report.

Dr Jones left the meeting at this juncture.

### 13 **Review of Inverclyde HSCP Alcohol and Drug Services – Progress Update** 13

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the progress of the Inverclyde HSCP Review of Alcohol and Drug Services.

(Mr McLachlan left the meeting and Dr Jones returned to the meeting during consideration of this item of business).

**Decided:**

- (1) that the progress of, and actions being taken by, the Alcohol and Drug Partnership to support the new approach to alcohol and drugs in Inverclyde be noted; and
- (2) that it be agreed that a further report be submitted once the implementation of the

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- integrated service had progressed.
- 14 Integration Scheme Review Timeline 14**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the timeline for the review of Inverclyde's Health and Social Care Integration Scheme.
- Decided:** that the work to date and the proposed timeline for completion of the review be noted.
- 15 Update from Transformation Fund 15**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the progress to date in relation to the transformational change across the Health and Social Care Partnership and how the Transformation Board had helped steer the work to date through Transformation Fund investment.
- Decided:** that it be agreed to note the progress to date, the returns on investment through the Transformation Fund and the transformational change linked to the effective delivery of the Strategic Plan and its 6 Big Actions.
- 16 Social Prescribing Report October 2019 16**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the range of social prescribing activity in Inverclyde.
- Decided:** that the report be noted.
- 17 Chief Officer's Report 17**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on a number of activities undertaken across the Inverclyde HSCP.
- Decided:** that the report be noted.
- 18 Minute of Meeting of Inverclyde Integration Joint Board Audit Committee of 10 September 2019 18**
- There was submitted the minute of the Inverclyde Integration Joint Board Audit Committee of 10 September 2019.
- Decided:** that the minute be noted.
- It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following two items on the grounds that the business involved the likely disclosure of exempt information as defined in the paragraphs of Part I of Schedule 7(A) of the Act as are set opposite the heading to each item.**

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<b>Item</b>	<b>Paragraph(s)</b>
<b>Reporting by Exception – Governance of HSCP Commissioned External Organisations</b>	<b>6 &amp; 9</b>
<b>Mental Health Services - Inverclyde</b>	<b>1</b>
<b>19 Reporting by Exception – Governance of HSCP Commissioned External Organisations</b>	<b>19</b>
<p>There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health &amp; Social Care Partnership providing an update on matters relating to the HSCP governance process for externally commissioned Social Care Services.</p> <p><b>Decided:</b></p> <p>(1) that the governance report for the period 21 September to 22 November 2019 be noted; and</p> <p>(2) that members acknowledge that officers regard the control mechanisms in place through the governance meetings and managing poorly performing services guidance within the Contract Management Framework as sufficiently robust to ensure ongoing quality and safety and the fostering of a commissioning culture of continuous improvement.</p>	
<b>20 Mental Health Services - Inverclyde</b>	<b>20</b>
<p>There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health &amp; Social Care Partnership (1) on the current arrangements in place in relation to Mental Health Services in Inverclyde and the plans linked to the Health Board's 5 year Mental Health Strategy and the Greater Glasgow &amp; Clyde-wide Action 15 works, (2) providing an overview of the wider range of work being undertaken and (3) seeking approval to progress the proposed actions and associated investment to support the delivery of local services.</p> <p><b>Decided:</b></p> <p>(1) that the current position and actions being taken be noted; and</p> <p>(2) that approval be given to the proposed actions and funding from the Inverclyde Mental Health Transformation Fund.</p>	
<b>21 Ms Deborah Gillespie</b>	<b>21</b>
<p>At the conclusion of the meeting, the Chair referred to the forthcoming retiral of Ms Deborah Gillespie, Head of Mental Health, Addictions &amp; Homelessness.</p> <p>On behalf of the Board, he presented Ms Gillespie with a bouquet of flowers and paid tribute to her many years of service which, he indicated, had made a significant difference to the lives and wellbeing of many people in Inverclyde. The Board members extended their best wishes to Ms Gillespie for a long and happy retirement.</p>	